

**Commissioners of St. Mary's County Meeting Minutes(Tuesday, December 8, 2020)**  
*Generated by Julie Burch on Tuesday, December 8, 2020*

**1. ENCROACHMENT MITIGATION AND PREVENTION JOINT MEETING OF THE COMMISSIONERS OF ST. MARY'S COUNTY AND THE COMMANDING OFFICER, NAS, PATUXENT RIVER (VIA WEBEX)**

**Members Present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor (Via Webex)  
Dr. Rebecca Bridgett, County Administrator  
ALisa Casas, Communications Director, Public Information Office  
Chris Kaselemis, Director, Department of Economic Development  
John Deatrack, Director, Department of Public Works and Transportation

CAPT John Barazon, Commanding Officer, Naval Air Station, Patuxent River  
Helen Emory, Installation Program Integrator, Naval Air Station, Patuxent River  
Sabrina Hecht, Community Planning Liaison Officer, Naval Air Station, Patuxent River  
David Steckler, PG Hydrogeologist Remedial Project Manager, Naval Facilities Engineering Systems Command Washington

Commissioner President Guy opened the Encroachment Mitigation and Prevention Meeting with the Commanding Officer and Representatives of NAS Patuxent River at 9:02 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Following the opening remarks and introductions by Commissioner President Guy and Captain Barazon, the following presentations were provided: Intergovernmental Support Agreement (IGSA); Defense Community Infrastructure Program; and Polyfluoroalkyl Substances (PFAS).

**MOTION:** I move to approve the Intergovernmental Service Agreement between NAS Patuxent River and St. Mary's County, as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**2. ADJOURN**

Following closing remarks by Commissioner President Guy and Captain Barazon, the meeting adjourned at 10:06 am.

### **3. WELCOME**

#### **Members Present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor (Via Webex)  
Dr. Rebecca Bridgett, County Administrator  
ALisa Casas, Communications Director, Public Information Office

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at approximately 10:30 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

#### **Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of December 1, 2020, as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

### **4. MAIN AGENDA ITEMS**

#### **A. DEPARTMENT OF FINANCE - FY2020 Audit Report**

I move to accept the report of the Independent Auditor on the Financial Statements of the Commissioners of St. Mary's County for fiscal year 2020, as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

#### **B. OFFICE OF THE COUNTY ATTORNEY - Request Public Hearing - Disposition of surplus county-owned real property**

I move to approve a morning public hearing for the purpose of receiving public comment on the disposition of county-owned surplus real property known as 22695 Old Rolling Road in California, MD.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **5. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDA FOR DECEMBER 15, 2020 AND JANUARY 5, 2021.** There will no meetings of the Commissioners on December 22 and 29, 2020.

**B. DEPARTMENT OF ECONOMIC DEVELOPMENT - Patuxent Tidewater Land Trust Request to Reallocate Rural Legacy Area Funds**

I move to approve the request from the Patuxent Tidewater Land Trust to move \$108,000 from the Mattapany Rural Legacy Area to the Huntersville Rural Legacy Area and have the Commissioner President sign any related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. DEPARTMENT OF AGING & HUMAN SERVICES - Community Development Block Grant (CDBG) COVID-19 Round 2 Emergency Rental Assistance Agreement and Award**

I move to accept the Community Development Block Grant (CDBG) COVID-19 Round 2-Emergency Rental Assistance sub-recipient agreement and award on behalf of the Maryland Department of Housing and Community Development (DHCD) in the initial grant award amount of \$75,000 and the remaining amount due of \$625,000 equaling \$700,000 total grant award; approve the budget amendment to set up the new project, execute the sub-recipient agreement with Three Oaks Center and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - St. Mary's Transit System Agency Safety Plan**

I move to approve the St. Mary's Transit (STS) Public Transportation Agency Safety Plan (PTASP) and authorize the Commissioner President to sign any related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**E. DEPARTMENT OF FINANCE - FIN2021 Capital Improvement Program Budget Amendments**

**MOTION #1:** I move to authorize the Procurement Officer to sign purchase orders which may exceed \$1 million for Synthetic Turf Fields, subject to receipt and acceptance of contract related documents and authorize the Commissioner President to sign any related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION #2:** I move to approve the budget amendments withdrawing funds from FIN21 for project HW1906 and project RP1704 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF HUMAN RESOURCES - Resolution for Additional Holiday Leave**

I move to approve the resolution authorizing additional holiday leave to be utilized on December 24, 2020, or as floating holiday leave for employees required to work on this date.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries  
Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**6. PUBLIC HEARING**

**A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT Public Hearing - Amendments to the St. Mary's County Comprehensive Plan and the Comprehensive Water and Sewerage Plan, and Resolution for connection to the expanded St. Clements Shores Wastewater Treatment Plant**

Commissioner President Guy opened the Public Hearing at approximately 12:20 p.m.

**Present:** Bill Hunt, Director

Notice of Public Hearing was published in *The Enterprise* on November 20, and November 27, 2020.

The public hearing was held to receive comments from the public on the proposed amendments to the Comprehensive Plan and the Comprehensive Water and Sewer Plan to provide sewer

service in the sewer area of the expanded St. Clements Shores Wastewater Treatment plant when it is completed.

Commissioner President Guy requested Dr. Bridgett provide the format for the public hearing and open the hearing for public comment. No public comment was given. Dr. Bridgett closed the public hearing for public comment noting that the record would remain open for public comment for an additional seven days. The public hearing closed approximately at 12:34 p.m.

## **7. COMMISSIONERS' TIME**

The Commissioners highlighted events over the past week and provided general comments.

### **MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into Closed Session to discuss Personnel (Boards Commissions and Committees), Legal Advice, and Real Property.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **8. CLOSED SESSION**

### **A. PERSONNEL**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Commissioner John E. O'Connor (Via Webex)  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, County Attorney  
Diane Gleissner, Coordinator  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:41 p.m. to 12:48 p.m.

Location: CSMC Meeting Room

Purpose: Personnel – Boards & Commissions Appointments

### **B. LEGAL ADVICE**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Commissioner John E. O'Connor (Via Webex)  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, County Attorney  
Sharon Ferris, Recorder

Authority: §9-512(a)(12) of the *Local Government* Article of the Annotated Code of Maryland  
gTime Held: 12:48 p.m. to 12:55 p.m.  
Location: CSMC Meeting Room  
Purpose: BOA decision

### **C. REAL PROPERTY**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Commissioner John E. O'Connor (Via Webex)  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, County Attorney  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 12:55 p.m. to 12:59 p.m.  
Location: CSMC Meeting Room  
Purpose: To hold preliminary discussions regarding disposition of real property.

### **9. ADJOURN**

The meeting adjourned at approximately 12:59 p.m.

Minutes approved by the Commissioners of St. Mary's County on December 15, 2020.

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JB  
Julie Burch, Senior Admin Coordinator